

Name of meeting: Annual Council

Date: 23 May 2012

Title of report: Proposed Amendments to Contract Procedure Rules and Financial Procedure Rules

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan ?	No
Is it eligible for "call in" by Scrutiny ?	No, as it is a decision for Council
Date signed off by <u>Director</u> & name	15 May 2012, David Smith, Director of Resources
Is it signed off by the Director of Resources?	Yes
Is it signed off by the Acting Assistant Director - Legal & Governance?	Yes
Cabinet member portfolio	All

Electoral wards affected: All

Ward councillors consulted: Not Applicable

Public or private: Public

1. Purpose of report

To seek approval by Annual Council to proposed changes to Contract Procedure Rules and Financial Procedure Rules for the Council year 2012/13.

2. Key points

The report of the Assistant Director, Risk and Performance, as considered by Corporate Governance and Audit Committee of 11 May 2012, is attached. That Committee agreed to recommend approval by Annual Council to the proposed amendments to Contract Procedure

Rules and Financial Procedure Rules, as set out in that report, which takes account of adjustments which the Committee had earlier requested at its meeting on 27 April 2012.

3. Implications for the Council

These changes maintain an appropriate control environment for the operation of the Council's activities.

4. Consultees and their opinions

The Director of Resources and Assistant Directors (Physical Resources and Procurement, Support Services, Legal, Governance and Monitoring) have had an opportunity to comment, and their views have been incorporated in the text.

5. Next steps

The changes will be implemented after approval by Annual Council.

6. Officer recommendations and reasons

That Annual Council approves the recommended changes to the Contract Procedure Rules and Financial Procedure Rules, as recommended by the Corporate Governance and Audit Committee.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Martin Dearnley, Head of Audit and Risk, 01484 221133

Background Papers: Contract Procedure Rules and Financial Procedure Rules, as reported to Corporate Governance and Audit Committee on 27 April 2012.

9. Assistant director responsible

Martin Dearnley, Acting Assistant Director, Finance, Risk and Performance.

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